

**MEMORANDUM TO:** School Principals and/or Finance Officers

**FROM:** Roberta Hyland, President  
Washington Arlington Catholic Forensic League

**SUBJECT:** Invoice for 2019-2020 Membership Dues

**DATE:** 15 August 2019

1. The Washington Arlington Catholic Forensic League (WACFL) provides a forum for interscholastic debate and speech competitions among public and private schools in the Washington metropolitan area. Approximately five tournaments are held in each of five events between October and February. At these tournaments, students qualify for the Metropolitan Championship Tournament in each event held in end of February/early to mid-March.
2. Membership in the WACFL must be renewed each year. Membership procedures consist of completing the appropriate registration forms and paying the appropriate membership dues. Additional entry fees are required at the Metropolitan Championship Tournaments and for tournaments with more than 4 events if designated, regardless of the dues option selected. Following are the three dues structures for membership in the league.
  - (1) The most cost effective membership option is to pay \$225 by October. This allows unlimited entries at most preliminary WACFL tournaments unless a cap on entries due to space limitations is declared or a \$5 per entry surcharge is declared due to custodial fees.
  - (2) Schools may pay \$125 in October. Using this option requires that a \$5.00 fee per student per entry be paid at every preliminary WACFL tournament throughout the year.
  - (3) Schools new to our league may pay \$75 in October. Using this one-time-only option also requires payment of a \$5.00 fee per student per entry at every preliminary WACFL tournament throughout the year.
3. Two membership data forms must accompany the payment of dues: the WACFL membership form, and the National Catholic Forensic League data card. Both forms must be signed by the principal of the school. In spite of duplicated information, both forms must be complete since the school data card is sent to the national committee.
4. Membership in the WACFL, as well as all student qualifications, is contingent upon the receipt of both forms and dues.
5. For your information, WACFL's IRS EIN is **47-3699733**.

**PLEASE PAY BY:** October 26, 2019  
Payment after October 26 must include a 10% late fee.

**CHECKS PAYABLE TO:** WACFL

**MAIL PAYMENT TO:** Mr. Roland Burdett  
Treasurer, WACFL  
6927 Stoneybrooke Lane, Alexandria, VA 22306

**PLEASE CHECK THE MEMBERSHIP DUES OPTION YOU HAVE SELECTED:**

- Option 1: Pay \$225.00 with no surcharges.  
 Option 2: Pay \$125.00 with \$5 surcharges at every tournament.  
 Option 3: Pay \$ 75.00 with \$5 surcharges at every tournament.  
Available only to schools new to the WACFL.

**NAME OF SCHOOL:** \_\_\_\_\_